



The Reddings Primary and Nursery School

Risk Assessment for External Events November 2021

Christmas Fair 4th Dec 10:00 – 14:00

Risk	Preventative measures in place	When and by whom	Intended impact
Outbreak status reached prior to planned external event	In the event of the school being at outbreak status for CV19 this risk assessment is superseded by the outbreak risk assessment which suggests that all external events within 28 days of the last confirmed positive case be postponed	Outbreak risk assessment written by EF in conjunction with Herts and DfE Sept 2021 To be updated Nov 2021	To ensure clear strategy for decisions re: external events taking place
Mixing of households and increased risk of transmission	Well ventilated rooms <ul style="list-style-type: none"> - All windows and internal and external doors to be opened - Carbon dioxide monitors in all classrooms 	EF when opening up	Through draft of fresh air which is being monitored
	Well -spaced activities <ul style="list-style-type: none"> - Stalls and activities to be spread across the hall, dining hall, year 2 and year 1 classrooms - Multiple entrances and exits to be used: bottom and top gate open/ hall and dining hall doors to be used / year 1 gate and door to be open and year 2's door 	Set up team Fri 3 rd Dec with plan for stalls created ahead of set up Signs to be created showing routes	Minimizing of 'pinch points and transition areas Providing space around stalls for socially distanced queuing
	Hand sanitizer to be used <ul style="list-style-type: none"> - Automatic hand sanitisers to be placed at entrances with smaller hand sanitizers placed throughout the school and on stalls 	As part of set up Dec 3 rd	To enable opportunities throughout the session to

	<ul style="list-style-type: none"> - hand sanitizers to be placed near to food areas - Temperatures taken of stall holders prior to fair being open to the public 	EF 9:00am Dec 4 th	To ensure all stall holders are read
	<p>Limited numbers of parents and children in school at any one time</p> <ul style="list-style-type: none"> - Christmas fair to be longer than normal to allow for natural staggering of people 	As part of pre: planning Parents aware of timings	Reduced opportunities for congestion as longer period of time to be at the school
	<p>Masks to be advised (unless exempt)</p> <ul style="list-style-type: none"> - Schoolcomms to parents ahead of the fair to advise the use of masks in school - Disposable masks to be available 	Newsletters from 19 th Nov + schoolcomms 3 rd Dec As part of set up Dec 3rd	To limit dispersal of droplets to support against risk of transferences where people are asymptomatic
	Parents reminded not to come if they, or anyone in their household is symptomatic or has tested positive within the last 10 days	Newsletters from 19 th Nov + schoolcomms 3 rd Dec	No people attend who have been in contact with those who have tested positive or are awaiting test results
<p><u>Non Covid risk</u></p> <p>Risk from food allergies</p>	<p>All food being sold to have a list of allergens clearly displayed for all customers</p> <p>For stall holders to ask customers if they have any allergies</p>	Direction given to stall holders at set up	To ensure all customers knows what is in the food they are buying and can make informed choices to prevent any allergic reactions