



The Reddings Primary School  
Bennetts End Road  
Hemel Hempstead  
Hertfordshire  
HP3 8DX

Dear Parent / Carer,

### Computing Facilities Acceptable Use Agreement

Technology, including the Internet, e-mail and mobile equipment, has become an important part of learning in our school. While we will always teach the children about how to be safe when using these technologies, we do expect all children to do their best and be responsible when using any electronic equipment in lessons.

Please read and discuss the eSafety rules with your child, and then return the slip at the bottom of this page. If you have any concerns, or would like some further explanation, please contact the Computing Subject Specialist. The Office will support you in how to do this.

Please also take care to ensure that appropriate systems are in place at home to protect and support your child/ren. There are many different facilities available now, for all types of devices.

No system is ever perfect at filtering and it is still the recommendation of the School that children are supervised when connecting to the Internet, regardless of how.

Thank you for your support in this matter,

Miss T. Prickett

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Parent/ carer signature

We have discussed this document with ..... (child's name)

and we agree to follow the eSafety rules to support the safe use of ICT at The Reddings School.

Parent / Carer Signature .....

Class ..... Date .....



### Primary Pupil Acceptable Use Agreement eSafety Rules

- I will only use ICT in school for school purposes
- I will only use my class e-mail address or my own school e-mail address when e-mailing
- I will only open e-mail attachments from people I know, or who my teacher has approved
- I will not tell other people my login details for any service
- I will only open or delete my own files
- I will make sure that all electronic contact with other children and adults is responsible, polite and sensible
- I will not look for, save or send anything that could be unpleasant or nasty. If I accidentally find anything like this, I will tell my teacher immediately
- I will not give out my own or others details (such as name, phone number or home address). I will not arrange to meet someone or send my image unless this is part of a school project approved by my teacher and a responsible adult comes with me
- I will be responsible for my behaviour when using Computing equipment, because I know that these rules are to keep me safe
- I will support the school approach to online safety and not upload or add any images, video, sounds or text that could upset any member of the school community
- I know that my use of ICT can be checked and my parent / carer contacted if a member of school staff is concerned about my safety
- I will not sign up for any online service unless this is an agreed part of a school project, approved by my teacher
- I will not bring a smart watch to school because I am not allowed to wear one during the school day
- If I bring a mobile phone into school, I will hand it in at the Office for safekeeping. If I do not do this, I understand that the school is not responsible for it.
- I will not independently sign up to online services (such as social networks) until I am old enough